

**EXHIBIT A**

Pre-Construction Conference and Site Review Checklist Springridge Reserve Subdivision Architectural Control Committee

Date: \_\_\_\_\_  
Submitted by: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Lot Number: \_\_\_\_\_

*All applicable elements listed below must be addressed and checked off by the applicant for the submittal to be deemed complete and before a Site Visit will be scheduled. Form must be signed by architect or owner.*

**SOIL ANALYSIS**

- Test pits within the building envelope
- Includes specific recommendations for foundation construction
- Signed by a certified professional qualified to prepare the document Submitted to ACC at HOA office.

**TOPOLOGICAL SITE SURVEY**

- Drawn in minimum scale 1" = 20'
- Lot corners shown
- Building Envelope, Setbacks and Easements as shown on final Plat Map Proposed building footprint including garage
- Reference points in the anticipated building location as staked on site Existing utility locations and proposed on-site utility runs Benchmarks
- Existing and revised contour lines with minimum 2' intervals Driveway location
- All required trees shown

**SITE STAKING AND TREE FLAGGING**

- Trees to be removed are flagged
- Driveway boundaries stakes are labeled as such and connected by tape
- Proposed utility cuts are stakes in place and connected by tape.

*Please remove tape within 48 hours after site visit. Flagging and stakes to remain in place.*

**OWNER OR ARCHITECT'S SIGNATURE:**

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